

GOVERNMENT OF ANDHRA PRADESH  
ABSTRACT

LAW DEPARTMENT – Expenditure incurred on outsourcing of (5) Data Entry Operators through a registered man power supplying agency – Sanction of Rs.62,964/- (Rupees Sixty two thousand nine hundred and sixty four only) to M/s. Signy Management Services Private Limited, Hyderabad for the months of July, 2011 & August, 2011 during the period from 21-7-2011 to 20-8-2011 - Orders – Issued.

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LAW (M.I) DEPARTMENT

G.O.Rt.No. 1360

Dated 27-08-2011.

Read the following:-

1. G.O.Rt.No. 2501, Finance (SMPC) Department, Dated 13-07-2006.
2. G.O.Ms.No.3, Finance (SMPC-II) Department, dated 12-1-2011.
3. G.O.Rt.No.1228, Law (M.I) Dept., dated 26-7-2011
4. From Sri L.Balu, D.E.O application for grant of E.O.L for (4) days i.e. from 17-8-2011 to 20-8-2011
5. From M/s.Signy Management Services Private Limited, Hyderabad, Letter, dated 20-8-2011 along with Bill No:320, Dated 20-8-2011 and Advance Stamped Receipt for Rs.62,964/-.

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O R D E R:-

In the reference 3rd read above, an amount of Rs.61,615/- (Rupees Sixty one thousand Six hundred and fifteen only) was sanctioned towards remuneration, 5% Agency Commission and other statutory payment for the month of June, 2011 & July, 2011 to M/s. Signy Management Services Private Limited, Hyderabad for sponsoring (5) Data Entry Operators to Law Department on outsourcing basis, as per the orders issued in the G.O.2<sup>nd</sup> read above.

2. In the G.O. 2nd read above, the remuneration of personnel working on Contract/outsourcing basis was revised w.e.f. 12-1-2011. In respect of Data Entry Operator, remuneration has been enhanced from Rs. 5,500/- to Rs. 9,500/- P.M and remuneration of Typist was enhanced from Rs.4,900/- to Rs.8,400/- P.M and remuneration of Office Subordinate (Attender/Last grade services) was enhanced from Rs. 3,900/- to 6,700/- P.M.

3. In the reference 4<sup>th</sup> read above, Sri L.Balu, D.E.O has applied E.O.L for (4) days i.e., from 17-8-2011 to 20-8-2011 and the same is granted

4. In the reference 5<sup>th</sup> read above, M/s. Signy Management Services Private Limited, Hyderabad has submitted a bill along with Advance Stamped Receipt for Rs.62,964/- (Rupees Sixty two thousand nine hundred and sixty four only) towards remuneration, 5% Agency Commission and other statutory payments for the months of and July, 2011 & August, 2011 during the period from 21-7-2011 to 20-8-2011 for sponsoring (5) Data Entry Operators.

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5. After careful examination, sanction is hereby accorded for payment of an amount of Rs.62,964/- (Rupees Sixty two thousand nine hundred and sixty four only) towards remuneration, 5% Agency Commission, Professional Tax and other statutory payments for the months of June, 2011 & July, 2011 during the period from 21-6-2011 to 20-7-2011 to M/s. Signy Management Services Private Limited, Hyderabad for sponsoring (5) Data Entry Operators to Law Department, as per the details shown below:-

Bill No. & Date	Total	Amount	Period/Classification
Bill No:320, Dt: 20-8-2011		38000/- for (4) DEO's  8274 for (1) DEO	From 21-07-2011 to 20-08-2011 for (31) days, for (4) DEO's  E.O.L sanctioned from 17-8-2011 to 20-8-2011 to Sri L.Balu for (27) days
	Total Remuneration	Rs.46274	
	(-)	5553	12% on remuneration towards Employees Contribution to Provident Fund
	Sub-Total (A)	40721	
	(-)	810	1.75% on remuneration towards Employees contribution to State Insurance (E.S.I)
	Sub-Total (B)	39911	
	(-)	400	Professional Tax @ Rs.80/- per each for 5 D.E.Os. from 21-6-2011 to 20-7-2011
	Sub-Total (C)	39511	Remuneration to be paid to the employees
	(+)	5553	12% on remuneration towards Employees Contribution to Provident Fund
	(+)	6298	13.61% (12% on remuneration towards Employer's Contribution to Provident Fund + 1.61% Administrative Charges)
	(+)	810	1.75% on remuneration towards Employee's contribution to Employee's State Insurance)
	(+)	2198	4.75% on remuneration towards Employer's contribution to Employee's State Insurance.
	(+)	400	Professional Tax @ Rs.80/- per each for (5) D.E.Os from 21-6-2011 to 20-7-2011
	(+)	2314	5% on remuneration towards Agency Commission
	Sub-Total (C)	Rs57084	
	(+)	5880	10.3% on Total Bill (10% Service Tax and 3% on Service Tax towards Education Cess)
	Grand Total	62,964	

(Rupees Sixty two thousand nine hundred and sixty four only)

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6. The expenditure sanctioned in Para (4) above shall be debited to “2052 Secretariat General Services - M.H 090 Secretariat - S.H.(10) Law Department - D.H. 300 Other contractual services”.

7. Law (Claims) Department are requested to draw an amount sanctioned Rs.62,964/- (Rupees Sixty two thousand nine hundred and sixty four only) at Para (4) above and disburse the same to M/s. Signy Management Services Private Limited, Hyderabad under proper acknowledgment.

8. The Managing Director, M/s. Signy Management Services Private Limited, Hyderabad is directed to pay an amount of Rs.8,114/- (Rupees Eight thousand one hundred and fourteen only) per each (excluding E.P.F., E.S.I. towards employee's contribution and Professional Tax) to Smt M. Ramadevi, Smt. Ch.S. Jhansi Lakshmi, Sri D.Vinay Kumar, and Sri G.Pulliah, Data Entry Operators, and to pay an amount of Rs.7,136/- (Rupees Seven thousand one hundred and thirty six only) to Sri L.Balu, Data Entry Operator, Law Department towards remuneration for the months of July,2011 & August, 2011 during the period from 21-7-2011 to 20-8-2011 and produce a certificate regarding proper remittance of E.P.F., E.S.I contributions (Employee's + Employer's) and Professional Tax for release of payment for subsequent month. Any violation, noticed in payment of remuneration to the individual employed through the agency and remittance of EPF/ESI contributions, action will be taken against the Outsourcing agency as per rules.

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

R.DAMODAR  
SECRETARY TO GOVERNMENT,  
LEGAL AFFAIRS.

To  
The Managing Director,  
M/s. Signy Management Services Private Limited,  
Opp. to Shankarmatt, Nallakunta,  
HYDERABAD- 500 044.

Copy to: The D.P.A.O., Secretariat Branch, Hyderabad.

“ : Law (Claims) Department.  
“ : The Branch Manager, E.S.I. Corporation, Chikkadpally, Hyderabad.  
“ : Employees' Provident Fund Organization, Bhavishyanidhi Bhavan,  
Barkatpura, Hyderabad – 500 405.  
“ : S/f and S/c.

// FORWARDED::BY ORDER//

SECTION OFFICER